

Regular Board Meeting Minutes  
January 9, 2024, 6:00 p.m.  
*(postponed from January 8 due to severe weather)*  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

- I. Call to Order  
Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:01p.m. on January 9, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Chuck Daniel and Deepa Woods were absent.
- III. Approval of December Regular Meeting Minutes
  - a). Motion on behalf of Joe Prisco, seconded by Bubbie Ostendorf. Motion passes. Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.
- IV. Public Comments
  - None.
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - None.
  - b. Executive Director Report (Richard Bentley-Smith)
    - Youth basketball season is wrapping up.
    - Youth volleyball season and flag football season starting this week/weekend.
    - Youth soccer starts later this month and early Feb.
    - Registrations currently open
      - Adult Sports: soccer, basketball, sand volleyball, softball.
      - Youth Sports: baseball and softball, splitting Tball this year by gender.
    - Coquille camp was maxed out last week.
    - The park was closed last night due to weather – flooding this morning made the road impassable, a few limbs and small items for cleanup.
    - End of year survey last month – overall good responses from community

- Attending parish council meeting on Thursday – election being considered by the council (Cazaubon)
  - Tchefuncte ball on January 20
  - New employee started last month – she will help with marketing and programs.
  - 2023 compliance report R.S. 42:341
- c. Facility Director Report (Bill Trepagnier)
- Pine St. renovations: new sod on south field infield, repairing frame on batting cages – new net being ordered once repairs are complete
  - Fields 1,2,3: infields repaired with new sod and red dirt, will be ready for baseball season.
  - Fields 11-13 and great lawn: fungus called leaf spot – spraying with fungicide
  - Field 14: adding infield dirt.
  - Gyms: new flooring installed, installing new blinds.
  - Planting and landscaping: ordered new plants for the park that were lost to the drought. Will be planting in next few weeks.
- d. Programs Committee (Chuck Daniel, David Pittman, Joe Prisco)
- No report.
- e. Personnel Committee (Chuck Daniel, Kyle Matthews, David Pittman)
- New employee
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
- 5.6% over revenue
  - 1.1% less expenses
  - 128,000 surplus
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
- BB/SB/ML Parking Planting project – project has been started.
  - Hwy 1077 entrance – completion date is late March. Cleco has moved their poles, contractor is mobilizing for sewer force main.
  - Mills pavilion – anticipated completion is April. Currently working on technical items for the interior
  - Dog Park – anticipated completion is late March, contractor has mobilized, waiting on permit from the parish
  - Changing walking paths from limestone to concrete
- h. Miracle League (Richard Bentley-Smith)
- Starting kickball
- i. Contract Review Committee (Bubbie Ostendorf, Joe Prisco)

- No reports.

j. Land Search Committee

- Approved for right of first refusal.

k. Coquille 2030

- Next meeting TBD

VI. New Business

a). 2024 Coquille Summer Camp Budget

**RESOLUTION 2024-1**

MOTION TO APPROVE 2024 COQUILLE SUMMER CAMP BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of David Pittman, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

b). 2024 Adult Basketball Budget

**RESOLUTION 2024-2**

MOTION TO APPROVE 2024 ADULT BASKETBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by David Pittman. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

c). 2024 Adult Soccer Budget

**RESOLUTION 2024-3**

MOTION TO APPROVE 2024 ADULT SOCCER BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Deepa Woods. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

d.) 2024 Adult Sand Volleyball Budget

**RESOLUTION 2024-4**

MOTION TO APPROVE 2024 ADULT SAND VOLLEYBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

e.) 2024 Adult Softball Budget

**RESOLUTION 2024-5**

MOTION TO APPROVE 2024 ADULT SOFTBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Deepa Woods. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

f.) 2024 Youth Spring Softball Budget

**RESOLUTION 2024-6**

MOTION TO APPROVE 2024 YOUTH SPRING SOFTBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of David Pittman, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

g). 2024 Youth Spring Baseball Budget

**RESOLUTION 2024-7**

MOTION TO APPROVE 2024 YOUTH SPRING BASEBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

h). Approval of Accounts Payables and Reconciliations

**RESOLUTION 2024-8**

MOTION TO APPROVE ACCOUNTS PAYABLES AND RECONCILIATIONS

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by David Pittman. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

i). Approval of next Board Meeting: February 19, 2024, at 6:00pm

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

**VII. Adjournment**

Kyle Matthews adjourned the meeting at 6:56 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting Minutes  
February 19, 2024, 6:00 p.m.  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

I. Call to Order

Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:01p.m. on February 19, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.

II. Roll Call

Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Chuck Daniel was absent.

III. Approval of January Regular Meeting Minutes

a). Motion on behalf of Joe Prisco, seconded by Deepa Woods. Motion passes.  
Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.

IV. Public Comments

- Robbie Tyrney and Brad Richoux
- MYB – opening day Friday, April 12
- Coquille is a model for other rec baseball programs.

V. Reports

a. Chairman Report (Kyle Matthews)

- Land purchase.
- Pine Street – needs more routine maintenance.
- Meeting with programs

b. Executive Director Report (Richard Bentley-Smith)

- Youth Recreation soccer started this month
- Coquille Camp – successful Mardi Gras camp, next camp over spring break (April 1 – April 5)
- Baseball and softball season upon us – evals were over the weekend, opening day on April 12/13
- Volleyball season begins tonight
- Bidy basketball tournament February 24-25

- Cheer is headed to Disney for Nationals in March
  - Registrations currently open – Adult Sports – soccer, basketball, sand volleyball, softball
  - Registration currently open for tennis and pickleball leisure leagues
  - February 14 – Kids Night Out, over 20 participants
  - March 24 – Bunny Brunch
- c. Facility Director Report (Bill Trepagnier)
- Pine St Renovations – stairway repaired
  - Fields 1,2,3 – renovations of infields and conditioner added
  - Field 10 – resod with Bermuda grass on far south side of field – grass in that area was used on other parts of the park
  - Field 14 – infield makeover and conditioner added
  - Fields 15 and 17 – conditioner added to infields
  - Gyms – office HVAC repaired
  - Tennis – Limestone added to center circle, water line repair, trimmed trees to remove shadow on courts from lighting
  - Old playground and splash pad – tree trimming, replacing musical instruments
  - Walking Trail – repairs were recently done on cracks and breaks
- d. Programs Committee (Chuck Daniel, David Pittman, Joe Prisco)
- Met with Kelsie
  - Numbers for spring sports – going well
- e. Personnel Committee (Chuck Daniel, Kyle Matthews, David Pittman)
- New hire – Martha Mary
  - End of year employee satisfaction survey, very informative, overall positive
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
- Ad valorem numbers spreadsheet
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
- Baseball/softball/miracle league parking lot landscaping: live oak trees and red maple trees are planted along with the landscaping.
  - Dog Park: the Parish has requested more information to finalize the permit. JFDS is completing the response. Concerns regarding the drainage of the wetlands
  - Hwy 1077 project: Kyle and Associates have submitted to the Parish contractor will have the sewer force main and culvert material delivered this week and is anticipating starting the project by the end of the week.
  - Ninja Playground: JFDS has received bids for the installation of the playground and concrete.



- Mills Pavilion: the project is moving along nicely. Glass overhead doors have been installed. The large chain wall separating the deck and the back porch area is completed. Large timber staining process is mostly completed. Clear story walls are completed which includes the insulation, acoustical insulation, and acoustical finish panels. Entire walls which receive the reclaimed wood are close to completion. Office building interior walls are sheet rocked.
- Sand Volleyball Courts: working on eliminating limestone border on the East side of the courts.

h. Miracle League (Richard Bentley-Smith)

- No reports.

i. Contract Review Committee (Bubbe Ostendorf, Joe Prisco)

- No reports.

j. Land Search Committee

- Approved for right of first refusal.

k. Coquille 2030 Committee

- Next meeting TBD

VI. New Business

a). Approval of Ericksen Krentel accounting firm for Recreation District #14

**RESOLUTION 2024-9**

MOTION TO APPROVE ERICKSEN KRENTEL ACCOUNTING FIRM FOR RECREATION DISTRICT #14

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 7, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbe Ostendorf, Joe Prisco, Chuck Daniel and Deepa Woods. Nays – None. Abstain – None. Absent – None.

b). Approval of photography contract with Nuview Photography

**RESOLUTION 2024-10**

MOTION TO APPROVE PHOTOGRAPHY CONTRACT WITH NUVIEW PHOTOGRAPHY

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 7, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Joe Prisco, seconded by David Pittman. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, Chuck Daniel and Deepa Woods. Nays – None. Abstain – None. Absent – None.

c). Approval of Accounts Payables and Reconciliations

**RESOLUTION 2024-11**

**MOTION TO APPROVE ACCOUNTS PAYABLES AND RECONCILIATIONS**

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 7, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, Chuck Daniel and Deepa Woods. Nays – None. Abstain – None. Absent – None.

i). Approval of next Board Meeting: March 11, 2024, at 6:00pm

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, Chuck Daniel and Deepa Woods. Nays – None. Abstain – None. Absent – None.

**VII. Adjournment**

Kyle Matthews adjourned the meeting at 7:38 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting Minutes  
March 11, 2024, 6:00 p.m.  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

- I. Call to Order  
Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:02 p.m. on March 11, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Chuck Daniel was absent.
- III. Approval of February Regular Meeting Minutes
  - a). Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.  
Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel.
- IV. Public Comments
  - No reports.
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - Possibly have to step out
  - b. Executive Director Report (Richard Bentley-Smith)
    - Youth Recreation Soccer ending this month
    - March 24 – Bunny Brunch
    - Coquille Camp – over Spring Break (April 1 – April 5) – maxed out
    - Baseball and softball season upon us – opening day on April 12/13
    - Flag football playoffs this week
    - Cheer is National champs
    - Adult sports started yesterday
    - Pickleball and leisure leagues began last night – huge success
    - GNO volleyball on March 16
    - Annual Report

- c. Facility Director Report (Bill Trepagnier)
  - Gym 4 – water got into the gym and under the court
  - Gym will be shutdown for month of April
  - Installing pavers around the sand volleyball courts – will keep rock out of the sand
  
- c. Programs Committee (Chuck Daniel, David Pittman, Joe Prisco)
  - No report
  
- d. Personnel Committee (Chuck Daniel, Kyle Matthews, David Pittman)
  - No report
  
- e. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
  - No report
  
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
  - Cleco Infrastructure – 5” Electrical Conduit is installed to HWY 1077
  - Cleco has the electrical wires installed from the new transformer location at the Mills to the transformer location at the quad fields to HWY 1077 – not currently energized
  - Mill - substantial completion date is June 22<sup>nd</sup>
  - Working on interior walls – reclaimed wood areas
  - Exterior painting is underway
  - The front aluminum storefront and glass are installed
  - Rear porch concrete retaining walls is completed
  - Contractor is scheduled to pour the concrete driveway soon
  - Dog Park – material on site for the building structures and walking path decking
  - Awaiting parish approval for permit to move forward
  - Hwy 1077 entrance – drainage material delivered and on site
  - Awaiting parish approval for permit to move forward
  - Sidewalk Project at Soccer Parking – moving forward with survey and drawings to bid soon
  
- h. Miracle League (Richard Bentley-Smith)
  - No reports.
  
- i. Contract Review Committee (Bubbie Ostendorf, Joe Prisco)
  - No reports.
  
- j. Land Search Committee
  - No reports.

k. Coquille 2030

- Next meeting TBD

VI. New Business

h). Approval of Accounts Payables and Reconciliations

**RESOLUTION 2024-12**

MOTION TO APPROVE ACCOUNTS PAYABLES AND RECONCILIATIONS

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel and Kyle Matthews.

i). Approval of next Board Meeting: April 8, 2024, at 6:00pm

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Joe Prisco, and Deepa Woods. Nays – None. Abstain – None. Absent – Chuck Daniel and Kyle Matthews.

VII. **Adjournment**

David Pittman adjourned the meeting at 7:55 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting Minutes  
April 8, 2024, 6:00 p.m.  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

- I. Call to Order  
Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:01 p.m. on April 8, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Chuck Daniel Deepa Woods was absent.
- III. Approval of March Regular Meeting Minutes
  - a). Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.  
Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.
- IV. Public Comments
  - MYB – Robby Tyrney: opening day, Heath Allen, color guard (STP), traffic – rear exit only; Hannan parking, also available.
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - No report.
  - b. Executive Director Report (Richard Bentley-Smith)
    - Recreation soccer ended last month.
    - Flag football ended last month.
    - Rec volleyball ended last month.
    - Spring baseball and softball season starts this weekend – held several umpire and scorekeeper trainings, opening day on Friday.
    - Several summer programs on the agenda this evening – registrations will be opening pending approval of budgets.
    - Adult sports on-going
    - Mom all-stars, special event day of kickball (mother’s day).
    - Election on April 27 – many public events this month

- c. Facility Director Report (Bill Trepagnier)
  - Pine Street – scoreboards repaired.
  - New batting cage net and turf.
  - New landscaping in parking lot.
  - Gyms – gym 4 south side being repaired, less than half initial estimate, water entered through the southeast door.
  - Trees south of gym 4 have been removed.
  - Gym 3 floor was refinished.
  - Field 9 & 10 closing in June for maintenance.
  - Splash Pad – new landscaping, opening May 1.
  - Golf carts – converting to lithium batteries.
  
- d. Programs Committee (Chuck Daniel, David Pittman, Joe Prisco)
  - 40 team baseball tournament.
  
- e. Personnel Committee (Chuck Daniel, Kyle Matthews, David Pittman)
  - Meeting to discuss new positions.
  
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
  - Met with Richard & Grant – few line items over and under.
  - New auditors working out – contract for The River Mill.
  
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
  - Mill – substantial completion date is June 22<sup>nd</sup>.
  - The contractor is scheduled to pour the concrete driveway soon.
  - Dog Park – material on site for the building structures and walking path decking.
  - Awaiting parish approval for permit to move forward.
  - Hwy 1077 entrance – drainage material delivered and on site.
  - Permit has been issued.
  - Awaiting spectrum to move their lines to the new poles.
  - Sidewalk project as soccer parking – moving forward with survey and drawings to bid soon.
  - Access drive for Cleco – using design provided by JFDS.
  
- h. Miracle League (Richard Bentley-Smith)
  - Baseball season is ongoing; board meeting this month.
  
- i. Contract Review Committee (Bubbie Ostendorf, Joe Prisco)
  - No reports.
  
- j. Land Search Committee

- No reports.

k. Coquille 2030

- Next meeting TBD

VI. New Business

a). Summer Youth Rugby Budget

**RESOLUTION 2024-13**

MOTION TO APPROVE SUMMER YOUTH RUGBY BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of David Pittman, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

b). Summer Youth Track Budget

**RESOLUTION 2024-14**

MOTION TO APPROVE SUMMER YOUTH TRACK BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

c). Summer Youth 3v3 Basketball Budget

**RESOLUTION 2024-15**

MOTION TO APPROVE SUMMER YOUTH 3V3 BASKETBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:



YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

d). Summer Youth Futsal Budget

**RESOLUTION 2024-16**

MOTION TO APPROVE SUMMER YOUTH FUTSAL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

e). Summer Youth Football Conditioning Budget

**RESOLUTION 2024-17**

MOTION TO APPROVE SUMMER YOUTH FOOTBALL CONDITIONING BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by David Pittman. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

f). Summer Youth Tumbling Budget

**RESOLUTION 2024-18**

MOTION TO APPROVE SUMMER YOUTH TUMBLING BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of David Pittman, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

g). Competitive Soccer Budget

**RESOLUTION 2024-19**

MOTION TO APPROVE COMPETITIVE SOCCER BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of David Pittman, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

h). Signature Authority for the State grant

**RESOLUTION 2024-20**

MOTION TO APPROVE SIGNATURE AUTHORITY FOR THE STATE GRANT

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

i). Permission to reenter land negotiations.

**RESOLUTION 2024-21**

MOTION TO GRANT PERMISSION TO REENTER LAND NEGOTIATIONS

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Joe Prisco, seconded by David Pittman. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

j). MOU with Dip It

**RESOLUTION 2024-22**

MOTION TO APPROVE MOU WITH DIP IT

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

k). MOU WITH SWCC

**RESOLUTION 2024-23**

MOTION TO APPROVE MOU WITH SWCC

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of David Pittman, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

i). APPROVAL OF ACCOUNTS PAYABLE

**RESOLUTION 2024-24**

MOTION TO APPROVE ACCOUNTS PAYABLE

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by David Pittman. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

j). Approval of next Board Meeting: May 13, 2024, at 6:00pm

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Joe Prisco. Nays – None. Abstain – None. Absent – Chuck Daniel and Deepa Woods.

**VII. Adjournment**

Kyle Matthews adjourned the meeting at 7:15 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting  
Minutes May 13, 2024, 6:00  
p.m. Floyd Glass Conference  
Room Coquille Parks and  
Recreation 13505 Highway  
1085 Covington, LA 70433

- I. Call to Order  
Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:00 p.m. on May 13, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco.
- III. Approval of April Regular Meeting Minutes
  - a). Motion on behalf of Bubbie Ostendorf, seconded by David Pittman. Motion passes.  
Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.
- IV. Public Comments
  - No report.
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - Update MYB
  - b. Executive Director Report (Richard Bentley-Smith)
    - Spring baseball and softball season ending this month – tball ends first weekend of June. Held all star tryouts last week and weekend.
    - Several fall programs on the agenda this evening – registrations will be opening pending approval of budgets.
    - Two competitive soccer teams will represent Madisonville at regionals – 05 girls and 07 boys.
    - Adult sports are on-going.
    - Mom all-stars – special day of Kickball went incredibly well.
    - Father’s Day Cornhole Tournament
    - Summer camps are filling up fast.

- Tennis/pickleball getting very popular.
  - Closed on the piece of property for \$150,000 – closing is this Thursday – need board member to attend due to check size.
- c. Facility Director Report (Bill Trepagnier)
- Pine Street – batting cage turf is installed, water leak near sidewalk – unknown source
  - Gyms – gym 4 ground excavated and more drainage being added to the area.
  - Water meter leak – leak near the water meter at the highway
  - Tennis proshop AC – upgrade needed on A/C system – hot air not getting out of the building
  - Field maintenance – fertilizing along with other chemicals being added to fields as required by soil samples
- d. Programs Committee (David Pittman, Joe Prisco)
- No report.
- e. Personnel Committee (Kyle Matthews, David Pittman)
- No report. Meet for mill position.
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
- Meeting soon to discuss rental cost.
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
- RIVER MILL:
    - contractor pricing the asphaltting
    - Rear deck framing is complete
    - Bathrooms floor and wall tile is schedule to be completed this week
    - Interior lights are being installed
    - Gutters, down spouts, and metal building trim is completed
    - Researching BOH and warming kitchen equipment
    - Fencing around the HVAC equipment is complete.
  - HWY 1077 ENTRANCE:
    - The contractor is installing the sewer force main.
    - Waiting spectrum to move their infrastructure from old to new poles – reached out to public commission – charter contacted Richard today and stated it would cost \$2291 to move the lines.
  - DOG PARK:
    - Hydrik is scheduling a field meeting with Core of Engineers
    - Contractor to follow up with status of the building permit.
  - ASPHALTING PROJECTS:
    - New 1077 entrance to the Mills asphaltting area

- Sidewalks and curbing at dog park and Ninja Playground
- Great Lawn – Need curbing and drainage.
- Field 11: Parking lot asphalt, sidewalks, drainage
- Service Road to Green Barn: Include rehab of brick pavers and existing parking area holding water

h. Miracle League (Richard Bentley-Smith)

- Gold Tournament

i. Contract Review Committee (Bubbie Ostendorf, Joe Prisco)

- No reports.

j. Land Search Committee

- No reports.

k. Coquille 2030

- No reports.

VI. New Business

a). A resolution authorizing the advertising for bids for the purchase of Seven Million Six Hundred Thirty-Five Thousand Dollars (\$7,635,000) of General Obligation Bonds, Series 2024, of Recreation District No. 14 of the Parish of St. Tammany, State of Louisiana and providing for other matters in connection therewith.

**RESOLUTION 2024-25**

MOTION TO CONSIDER AND TAKE ACTION WITH RESPECT TO ADOPTING A RESOLUTION ADVERTISING FOR BIDS FOR THE PURCHASE OF GENERAL OBLIGATION BONDS, SERIES 2024, OF RECREATION DISTRICT NO. 14 OF THE PARISH OF ST. TAMMANY, STATE OF LOUISIANA; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

b). A resolution authorizing the incurring of debt and issuance of Seven Million Six Hundred Thirty-Five Thousand Dollars (\$7,635,000) of General Obligation Bonds, Series 2024, of Louisiana; prescribing the form, terms and conditions of said Bonds; designating the date, denomination and place of payment of said Bonds; providing for other matters in connection therewith.

**RESOLUTION 2024-26**

MOTION TO CONSIDER AND TAKE ACTION WITH RESPECT TO ADOPTING A RESOLUTION AUTHORIZING THE INCURRING OF DEBT AND ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2024, OF RECREATION DISTRICT NO. 14 OF THE PARISH OF ST. TAMMANY, STATE OF LOUISIANA, ON SATURDAY, APRIL 27, 2024, TO AUTHORIZE THE INCURRING OF DEBT AND ISSUANCE OF BONDS THEREIN.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

c). A resolution providing for canvassing the returns and declaring the results of the special election held in Recreation District No. 14 of the Parish of St. Tammany, State of Louisiana, on Saturday, April 27, 2024, to authorize the incurring of debt and issuance of bonds therein.

**RESOLUTION 2024-27**

MOTION TO HEREBY DECLARE, PROCLAIM, AND ANNOUNCE THAT THE PROPOSITION SUBMITTED AT THE SPECIAL ELECTION HELD IN THE DISTRICT ON SATURDAY, APRIL 27, 2024, WAS CARRIED BY A MAJORITY OF THE VOTES CAST AT THE SAID SPECIAL ELECTION, ALL AS DESCRIBED AND SET OUT IN THE ABOVE *PROCES' VERBAL*

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Ken Dutruch, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.



d). Adult Indoor Volleyball Budget

**RESOLUTION 2024-28**

MOTION TO APPROVE ADULT INDOOR VOLLEYBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

e). Adult Futsal Budget

**RESOLUTION 2024-29**

MOTION TO APPROVE ADULT FUTSAL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

f). Adult Dodgeball Budget

**RESOLUTION 2024-30**

MOTION TO APPROVE ADULT DODGEBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Ken Dutruch, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

g). Youth Football Budget

**RESOLUTION 2024-31**

MOTION TO APPROVE YOUTH FOOTBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

h). Youth Cheer Budget

**RESOLUTION 2024-32**

MOTION TO APPROVE YOUTH CHEER BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

i). Youth Competitive Cheer Budget

**RESOLUTION 2024-33**

MOTION TO APPROVE YOUTH COMPETITIVE CHEER BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of David Pittman, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

j). Youth Volleyball Budget

**RESOLUTION 2024-34**

MOTION TO APPROVE YOUTH VOLLEYBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Ken Dutruch, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

i). Approval of Accounts Payable

**RESOLUTION 2024-35**

MOTION TO APPROVE ACCOUNTS PAYABLE

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 0

Public Comments: None

Motion on behalf of Ken Dutruch, seconded by Bubbie Ostendorf. Motion passes.

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

j). Approval of next Board Meeting: June 10, 2024, at 6:00pm

Roll call: Ayes – Kyle Matthews, David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – None.

**VII. Adjournment**

Kyle Matthews adjourned the meeting at 7:26 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting Minutes  
June 10, 2024, 6:00 p.m.  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

- I. Call to Order  
David Pittman called to order the regular meeting of the Recreation District No. 14 at 6:00 p.m. on June 10, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: David Pittman, Ken Dutruch, Bubbie Ostendorf, and Deepa Woods. Kyle Matthews and Joe Prisco were absent.
- III. Approval of May Regular Meeting Minutes
  - a). Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes. Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, and Deepa Woods. Nays – None. Abstain – None. Absent – Kyle Matthews and Joe Prisco.
- IV. Public Comments
  - MYB – Robbie Tyrney: 6 new board members came to introduce themselves.
  - Brandon Young
  - Timmy Williams
  - Carly Moss
  - Patrick Descant
  - Meghan Edwards
  - Lester Fordman
  - Jason Reibert
  - Chase Dardar
  - Kyle Matthews
  - Andrew Ostendorf
  - Erica Majors
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - No report.
  - b. Executive Director Report (Richard Bentley-Smith)

- Chuck Daniel – formally resigned as a board member.
  - Hosting baseball and softball tournaments this summer
  - Several fall programs on the agenda this evening – registrations will be opening pending approval of budgets.
  - Fall programs registration opened this month – football, volleyball, cheer.
  - June 21<sup>st</sup> Teen Event – Bless Your Art
  - Adult sports on-going
  - Father’s Day Cornhole Event – June 22
  - Summer camps are full – except last week.
  - Old Fashioned July 4<sup>th</sup> Event on waterfront in Madisonville
  - Pickleball tournament this weekend benefitting Northshore Humane Society
- c. Facility Director Report (Bill Trepagnier)
- Pine Street – batting cage is complete.
  - Gyms – drainage catch basin installed, new floor installed on south side, sanding and finishing this week.
  - Splash pad – no water leak.
  - Neutral ground near soccer fields and tennis – sanded and holds filled.
  - Tennis Proshop AC – repaired and working.
  - Quad Fields – aerated, verticut, vacuumed, top dressed with sand, Fields 11-13 next
  - Removed 3 alligators from property.
- d. Programs Committee (David Pittman, Joe Prisco)
- SEE MYB PRESENTATION IN PUBLIC COMMENTS
- e. Personnel Committee (Kyle Matthews, David Pittman)
- Full on summer camp
  - Seeking facility workers
  - Post mills position.
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
- Need to meet for end of 2<sup>nd</sup> quarter before next meeting.
  - S&P call was last Wednesday.
  - Early prediction is we will either maintain or increase our rating.
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
- Meeting on June 24 at 3pm
  - River Mill:
    - Asphalt project – VE for Mill Parking was \$95,500
    - New asphalt project includes parking lot, road in front of building, limestone road from Great Lawn Entrance to 120 feet West of the parking lot entrance

- CLECO: power surge is affecting HVAC
- Power surge devices on the electrical panels. Contractor and engineers are researching power surge devices at the HVAC units.
- Researching ice machines, BOH, and warming kitchen equipment.
- HWY 1077 Entrance:
  - Sewer force main is completed.
  - Waiting on spectrum to move lines from existing poles.
- Dog Park:
  - Status of main building permit is pending.

h. Miracle League (Richard Bentley-Smith)

- Basketball season begins June 15
- Boots & Badges July 13

i. Contract Review Committee (Bubbie Ostendorf, Joe Prisco)

- No reports.

j. Land Search Committee

- No reports.

k. Coquille 2030

- No reports.

VI. New Business

a). Approval of an updated signature authorization list for current and upcoming bank accounts.

**RESOLUTION 2024-36**

MOTION TO APPROVE AN UPDATED SIGNATURE AUTHORIZATION LIST FOR CURRENT AND UPCOMING BANK ACCOUNTS.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle Matthews.

b). Youth Softball Budget

**RESOLUTION 2024-37**

MOTION TO APPROVE YOUTH SOFTBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 4, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle Matthews.

c). Youth Baseball Budget

**RESOLUTION 2024-38**

MOTION TO APPROVE YOUTH BASEBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 4, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Deepa Woods. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle Matthews.

d). Youth Soccer Budget

**RESOLUTION 2024-39**

MOTION TO APPROVE YOUTH SOCCER BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 4, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle Matthews.



e). Approval of Accounts Payable

**RESOLUTION 2024-40**

MOTION TO APPROVE ACCOUNTS PAYABLE

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 4, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch . Motion passes.

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle Matthews.

j). Approval of next Board Meeting: July 8, 2024, at 6:00pm

Roll call: Ayes – David Pittman, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – Kyle Matthews.

**VII. Adjournment**

David Pittman adjourned the meeting at 7:14 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting Minutes  
July 8, 2024, 6:00 p.m.  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

- I. Call to Order  
Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:02 p.m. on July 8, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, Joe Prisco, Ken Dutruch, Bubbie Ostendorf, and Deepa Woods. David Pittman was absent.
- III. Approval of June Regular Meeting Minutes
  - a). Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes. Roll call: Ayes – Kyle Matthews, Joe Prisco, Ken Dutruch, Bubbie Ostendorf, and Deepa Woods. Nays – None. Abstain – None. Absent – David Pittman.
- IV. Public Comments
  - No report.
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - Meet about RFP for next 30 acres
    - Conference calls to interview firms end of this week
    - Last meeting for Bubbie Ostendorf
  - b. Executive Director Report (Richard Bentley-Smith)
    - Fall programs registration opened this month – football, volleyball, cheer, soccer, baseball, and softball
    - Old Fashioned July 4<sup>th</sup> event on waterfront in Madisonville
    - Chuck Daniel being installed into the Coquille Hall of Fame
    - Toddler Tumbling starting this month
    - Summer programs on-going – futsal and 3v3 basketball
    - Track participated in an event on July 4<sup>th</sup> in downtown Covington
    - Rugby headed to Mobile, AL

- c. Facility Director Report (Bill Trepagnier)
  - Gyms – new floor installed and open
  - Quad Fields – aerated, verticut, vacuumed, top dressed with sand. Ready for play.
  - Fields 11-13 – closed for maintenance. Spraying for weeds and growing back in the goal mouths
  - Tennis Courts – cleaned last week
  - Employment – lost 4 PT employees in the last few weeks. Seeking new employees.
  
- d. Programs Committee (David Pittman, Joe Prisco)
  - Joe Prisco – once new board is installed review
  
- e. Personnel Committee (Kyle Matthews, David Pittman)
  - Need facility staff
  - The River Mill employee applications being submitted
  
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
  - Audit completed last month
  
- g. Construction Committee (Ken Dutruch, Bubbie Ostendorf, Kyle Matthews)
  - Budget presented by Ken Dutruch – using budget from JFDS
  - 2018 & 2021 bonds
  - 7.441 million to complete original master plan
  - River Mill:
    - Cleco: has lowered the voltage spiking which was affecting the HVAC equipment
    - Concrete sidewalks installed on front and back of building along to front porch of the office building
    - Installing a catch basin south of the main building for a sidewalk
    - Asphalt project – includes parking lot, road in front of building. Limestone road from Great Lawn entrance to 120 feet west of the parking lot entrance. This part is being reviewed by the Parish
  - Great Lawn Parking:
    - Calculating hydraulics study
    - Plan B is to fill holes and re-top seal
  - Hwy 1077 Entrance:
    - Waiting on spectrum to move lines from existing poles
    - ATT is moving remaining lines this week
  - Dog Park:
    - Status of main building permit is pending
    - ACOE is coming on property either Tuesday or Thursday this week

h. Miracle League (Richard Bentley-Smith)

- No reports.

h. Madisonville Youth Boosters

- Meeting lastnight
- 7 new members
- Abby diagnosed with leukemia – gofund me
- Seeking 4 more spots
- New bylaws being submitted to state
- Cheer committee complete
- September cancer awareness month

i. Contract Review Committee (Bubbie Ostendorf, Joe Prisco)

- No reports.

j. Land Search Committee

- No reports.

k. Coquille 2030

- Research borders next to back 30 acres.

VI. New Business

a). A resolution approving the acceptance of the bid of UBS Financial Services Inc., of New York, New York, for the purchase of Seven Million Six Hundred Thirty-Five Thousand Dollars (\$7,635,000) of General Obligation Bonds, Series 2024, of Recreation District No. 14 of the Parish of St. Tammany, State of Louisiana.

**RESOLUTION 2024-41**

MOTION TO ACCEPT THE BID OF UBS FINANCIAL SERVICES INC., OF NEW YORK, NEW YORK, FOR THE PURCHASE OF SEVEN MILLION SIX HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$7,635,000) OF GENERAL OBLIGATION BONDS, SERIES 2024, OF RECREATION DISTRICT NO. 14 OF THE PARISH OF ST. TAMMANY, STATE OF LOUISIANA.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman.

b). A resolution to adopt millage rates as proposed by St. Tammany Parish at 4.47 for the general obligation bond and 4.39 for operating fund for 2024.

**RESOLUTION 2024-42**

MOTION TO APPROVE YOUTH SOFTBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman.

c). Fall Adult Soccer Budget

**RESOLUTION 2024-43**

MOTION TO APPROVE FALL ADULT SOCCER BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Joe Prisco. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman.

d). Fall Adult Basketball Budget

**RESOLUTION 2024-44**

MOTION TO APPROVE FALL ADULT BASKETBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman.

e). Fall Adult Softball Budget

**RESOLUTION 2024-45**

MOTION TO APPROVE FALL ADULT SOFTBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Bubbie Ostendorf, seconded by Deepa Woods. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman.

e). Approval of Accounts Payable

**RESOLUTION 2024-46**

MOTION TO APPROVE ACCOUNTS PAYABLE

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Bubbie Ostendorf . Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman

j). Approval of next Board Meeting: August 12, 2024, at 6:00pm

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Bubbie Ostendorf, Deepa Woods, and Joe Prisco. Nays – None. Abstain – None. Absent – David Pittman.

**VII. Adjournment**

Kyle Matthews adjourned the meeting at 7:19 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14

Regular Board Meeting Minutes  
August 12, 2024, 6:00 p.m.  
Floyd Glass Conference Room  
Coquille Parks and Recreation  
13505 Highway 1085  
Covington, LA 70433

- I. Call to Order  
Kyle Matthews called to order the regular meeting of the Recreation District No. 14 at 6:00 p.m. on July 8, 2024, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.
- II. Roll Call  
Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, Kevin Barnes. Deepa Woods was absent.
- III. Approval of July Regular Meeting Minutes
  - a). Motion tabled to August – not everyone was able to access their minutes to review the minutes.
- IV. Public Comments
  - Introduction of Kyle France and Kevin Barnes at new Recreation District #14 board members.
  - MYB – Carly Moss introduced herself
  - MYB – Brad introduced himself as treasurer
- V. Reports
  - a. Chairman Report (Kyle Matthews)
    - Introduced Kevin Barnes and Kyle France.
    - Selection of new committees.
    - Finance – Joe Prisco, Ken Dutruch, David Pittman.
    - Programs – Kyle Matthews, David Pittman, Kevin Barnes.
    - Personnel – David Pittman, Kevin Barnes, Kyle France.
    - Contract – Kyle France, Joe Prisco.
    - Coquille 2023/Master Plan – Deepa Woods, Kevin Barnes, Joe Prisco.
    - Construction – Kyle Matthews, Joe Prisco, Ken Dutruch.
  - b. Executive Director Report (Richard Bentley-Smith)
    - Fall programs registration late registration for some sports
      - All starting practice this month



- Football, volleyball, cheer, soccer, baseball, and softball
  - Chuck Daniel installed into the Coquille Hall of Fame last Monday, August 5
  - Summer camp ended last week – another great summer
  - Hosted a rugby certification
  - Basketball registration opens next week – pending the approval of the budget this evening
  - Currently taking registration for adult sports – soccer, volleyball, basketball
  - Interviewed candidates for the River Mill position
  - Looking to increase kids’ night events this fall – Bingo/Movie Nights/Kids Night Out
  - Adult softball tournament on Aug. 31
  - Offices closed for Labor Day on Sept. 2
- c. Facility Director Report (Bill Trepagnier)
- Gyms – water leak north of gym 2, work beginning Thursday
  - Cleaning the north side of gyms 3 & 4
  - Fields 8, 11, and 16 – aerated, verticut, vacuumed, top dressed in sand, helps with drainage and turf buildup
  - Fields 1-8, installing LED lighting. 2-month process – no field closures.
  - The River Mill – connecting the irrigation
  - Softball Concessions – water leak repaired
  - Fields sprayed for army worms, torpedo grass and sedges – resulted in lots of brown spots
  - Currently taking estimates for Dwyer Pond to fight erosion
- d. Programs Committee (David Pittman, Joe Prisco)
- Joe Prisco – once new board is installed review
- e. Personnel Committee (Kyle Matthews, David Pittman)
- Hiring of River Mill position – waiting for response from candidate.
- f. Finance Committee (Ken Dutruch, Joe Prisco, Deepa Woods)
- Will be having a meeting now that the new committees have been selected
- g. Construction Committee (Ken Dutruch, Kyle Matthews)
- River Mill
    - Rear deck over pond: electrical conduit for the lights is installed and deck boards are now being installed.
    - Cabinets in the cafe back of house are installed
    - Flooring installation will be finished this week
    - Ceiling tiles in the bathroom, café, BOH, the warming kitchen is completed

- Bathroom water closet partitions are installed
- Sidewalks and curbing in the parking lot are in progress
- Limestone prepping and installation from the dog park to the quad parking asphalt is complete
- The brick pavers' area in the road in front of the river mill entrance has begun
- The aluminum and glass overhead door manufacturers' representative will be on the jobsite August 23<sup>rd</sup>
- August 12<sup>th</sup> through August 23<sup>rd</sup> – contractor is concentrating on removing all stored construction items in the building. The final flooring application for the main area is scheduled for the week of August 26<sup>th</sup>
- As of now, substantial completion is scheduled for September 27<sup>th</sup>
- Hwy 1077 entrance
  - Charter relocating of their lines the old CLECO poles to the new pole locations will be August 20<sup>th</sup>
- Dog Park:
  - Army corp of engineers visited the job site along with Mike Hydrik, our wetlands consultant. The initial response was positive as they believe the small drainage pipes will be minimal. We are awaiting their confirmation which will then be sent to the Parish for comments.
- Great Lawn Parking Asphalt:
  - We received 65% of the construction drawings from JFDS
- Future Projects:
  - Working on timeline prioritizing remaining projects

h. Miracle League (Richard Bentley-Smith)

- Golf tournament is October 1 at Money Hill

h. Madisonville Youth Boosters (Robbie Tyrney)

- Elected last 4 members
- Looking to fill in committees now that they have 11 members
- Will have a sponsorship committee, marketing committee, events committee
- MYB night – this Friday in support of Addy Jensen
- Homecoming – October 12
- Fundraising gala – would like to host in the River Mill
- Would like to meet with program committee/staff regarding the CEA and Youth Sports Handbook
- Possible MYB beautification day – help to clean park/fields

i. Contract Review Committee (Joe Prisco)

- No reports.

j. Land Search Committee

- No reports.

k. Coquille 2030

- No reports.

VI. New Business

a). A motion to approve the comprehensive master plan with DDG not to exceed \$148,300.

**RESOLUTION 2024-47**

MOTION TO APPROVE THE COMPREHENSIVE MASTER PLAN WITH DDG NOT TO EXCEED \$148,300.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by David Pittman. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, and Kevin Barnes. Nays – None. Abstain – None. Absent – Deepa Woods.

b). A motion to approve Hydrik wetland mitigation not to exceed \$27,000.

**RESOLUTION 2024-48**

MOTION TO APPROVE HYDRIK WETLAND MITIGATION NOT TO EXCEED \$27,000.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 01

Public Comments: None

Motion on behalf of David Pittman, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, and Kevin Barnes. Nays – None. Abstain – None. Absent – Deepa Woods.

c). MOU with First Tee Greater New Orleans program location agreement.

**RESOLUTION 2024-49**

MOTION TO APPROVE MOU WITH FIRST TEE GREATER NEW ORLEANS PROGRAM LOCATION AGREEMENT.

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Joe Prisco, seconded by Ken Dutruch. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, and Kevin Barnes. Nays – None. Abstain – None. Absent – Deepa Woods.

d). Youth Basketball Budget

**RESOLUTION 2024-50**

MOTION TO APPROVE YOUTH BASKETBALL BUDGET

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Ken Dutruch, seconded by Kyle France. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, and Kevin Barnes. Nays – None. Abstain – None. Absent – Deepa Woods.

e). Approval of Accounts Payable

**RESOLUTION 2024-51**

MOTION TO APPROVE ACCOUNTS PAYABLE

RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTES:

YEAS: 6, NAYS: 0, ABSTAINED: 0, ABSENT: 1

Public Comments: None

Motion on behalf of Ken Dutruch, seconded by Kyle France. Motion passes.

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, and Kevin Barnes. Nays – None. Abstain – None. Absent – Deepa Woods.

j). Approval of next Board Meeting: September 9, 2024, at 6:00pm

Roll call: Ayes – Kyle Matthews, Ken Dutruch, Joe Prisco, David Pittman, Kyle France, and Kevin Barnes. Nays – None. Abstain – None. Absent – Deepa Woods.

**VII. Adjournment**

Kyle Matthews adjourned the meeting at 7:50 p.m.

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Olivia Harper, Executive Secretary  
Recreation District No. 14